

## THE HOWARD PARTNERSHIP TRUST

*'Bringing out the Best'*

### OXTED SCHOOL

#### JOB PROFILE – SUBJECT TEACHER

|                             |   |
|-----------------------------|---|
| <b>Job Title:</b>           | Teacher of IT and Computer Science  |
| <b>Reporting to:</b>        | Head of Department  |
| <b>Salary:</b>              | MPR/UPR plus possible TLR and R & R   |
| <b>Start date:</b>          | September 2022  |
| <b>Job Purpose:</b>         | <ul style="list-style-type: none"><li>• To provide high-quality teaching and learning that supports students to make as much progress as possible</li><li>• To work as part of a team and participate in activities that support the improvement priorities of the school</li><li>• To maintain consistently the Teacher Standards</li></ul>  |
| <b>Key accountabilities</b> | <ul style="list-style-type: none"><li>• To plan and teach high quality lessons to support students in making good or outstanding progress</li><li>• To set clear targets for students' learning, building on prior attainment and considering each student as an individual</li><li>• To assess student work and progress giving regular feedback in line with school policy</li><li>• To follow and contribute to schemes of work</li><li>• To report on student progress in line with school policy and to ensure that students are thoroughly prepared for examinations</li><li>• To maintain a stimulating, engaging and safe learning environment</li><li>• To attend parent / information evenings as required</li><li>• To respond to parental concerns / requests for information in line with school policy</li><li>• To contribute to the wider life of the school, including whole-school routines and duties</li><li>• To take responsibility for your own professional development and engage with performance management activity</li></ul> |

#### Subject Specific Information

We are looking for a well-qualified and enthusiastic teacher to contribute to the continued success of the department. The appointed person will be interested in the opportunities provided by our partnership trust and in working collaboratively.

In Years 7,8 and 9 students have discrete ICT and Computer Science lessons studying a range of projects from E-safety, website design, digital imaging, spreadsheets, databases and programming.

In Year 9 students can opt for Pearson Btec Digital Information Technology or OCR GCSE Computer Science.

Students at KS5 can study OCR A-Level Computer Science or BTEC Level 3 IT.

Decisions are widely discussed within the faculty team, prior to being made and all staff teach a range of courses and as such represent a flexible team. There is a culture of

sharing ideas, resources and problems.

### Additional Information

- Please see our website [www.oxtedschool.co.uk](http://www.oxtedschool.co.uk) for more information about our school.
- NQTs will have a reduced timetable
- The majority of staff will be form tutors
- For more information about The Howard Partnership Trust ([www.thehowardpartnership.org](http://www.thehowardpartnership.org))

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### PERSON SPECIFICATION – SUBJECT TEACHER

| Qualifications & Training  | Essential | Desirable | How assessed            |
|--|-----------|-----------|-------------------------|
| Qualified teacher status   | ✓         |           | Application             |
| Relevant specialist qualifications in your subject   | ✓         |           | Application             |
| Commitment to CPD and improving practice through reflection  | ✓         |           | Application / Interview |
| Thorough knowledge and understanding of curriculum requirements and developments within your own subject specialism                    | ✓         |           | Application / Interview |
| Experience as a form tutor and / or pastoral work  |           | ✓         | Application / Interview |
| Skills and abilities   | Essential | Desirable | How assessed            |
| To be able to teach lessons which consistently meet the Teacher Standards  | ✓         |           | Application / Interview |
| To use a variety of strategies to engage students and promote a stimulating environment  | ✓         |           | Application / Interview |
| To work well in a team, contributing ideas and supporting faculty/department procedures  | ✓         |           | Application / Interview |
| To be a confident user of IT as a teaching tool  | ✓         |           | Application / Interview |
| To contribute to the wider life of the faculty / department and whole-school, supporting extra-curricular and intervention initiatives | ✓         |           | Application / Interview |
| Personal Attributes  | Essential | Desirable | How assessed            |
| Excellent communication skills with the ability to relate well to students and adults  | ✓         |           | Application / Interview |
| Ability to make effective use of data and develop timely and relevant intervention strategies to promote student progress              | ✓         |           | Application / Interview |
| Energy, enthusiasm, determination and an insistence on high standards  | ✓         |           | Application / Interview |

|   |   |                         |
|---|---|-------------------------|
| Be able to work under pressure, prioritise and manage time effectively  | ✓ | Application / Interview |
| <b>Safeguarding</b>   |   |                         |
| <p>The successful candidate will be subject to a satisfactory enhanced disclosure from the Disclosure and Barring Service (DBS).<br/>The Howard Partnership Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment</p> |   |                         |